

Document List for Applying for Closed Road Permit
Hong Kong-Macao Cross-boundary Hire Car and Bus (Hong Kong Quota)

	Required Documents	Original Copy / Copy	New	Renewal	Change of Vehicle	Change of Driver
1.	Application Form for New Issue of Closed Road Permit for Cross Boundary Vehicles (TD547D)	Original Copy	✓			
2.	Application Form for Closed Road Permit for Cross Boundary Vehicles – Renewal / Change of Vehicles / Duplicate / Change in Driver Particulars (TD547)	Original Copy		✓	✓	✓
3.	Consent Form of Vehicle Owner	Original Copy	✓	✓	✓	✓
4.	Consent Form of Designated Driver for each designated driver	Original Copy	✓	✓	✓	✓
5.	i. Passenger Service Licence (applicable to Bus) OR ii. Hire Car Permit (applicable to Hire Car)	Copy	✓	✓	✓	
6.	Approval Letter issued by the Boundary Section of the Transport Department	Copy	✓	✓		
7.	Acknowledgement Email issued by the Boundary Section of the Transport Department	Copy			✓	✓
8.	A copy of valid Business Registration Certificate of Hong Kong (applicable to Company Quota Holder)	Copy	✓	✓	✓	
9.	i. Latest Company Particulars Search results within latest one year provided by the Company Registry (applicable to Company Quota Holder) OR ii. Annual Return (NAR1) within latest one year (certified by the Company Registry or a Hong Kong Certified Public Accountant or solicitor) (applicable to Company Quota Holder)	Certified Copy	✓	✓	✓	

	Required Documents	Original Copy / Copy	New	Renewal	Change of Vehicle	Change of Driver
10.	A copy of valid Hong Kong vehicle registration document (Front and back page)	Copy	✓	✓	✓	
11.	A copy of Hong Kong Permanent Identity Card of every designated driver	Copy	✓			✓
12.	A copy of valid Hong Kong Driving Licence of every designated driver	Copy	✓			✓
13.	A copy of valid Mainland Compulsory Traffic Accident Liability Insurance	Copy	✓	✓	✓	✓
14.	A copy valid Macao Statutory Vehicle Insurance	Copy	✓	✓	✓	
15.	Proof of the specified Hong Kong address issued within the last three months	Copy	✓	✓	✓	

Cross Boundary Unit
Transport Department
(January 2026 version)